



Brian P. Kemp
Governor

J. Alexander Atwood
Commissioner

COMMUNICATIONS ALERT

September 26, 2019

The Georgia Department of Administrative Services, State Purchasing Division, announces the implementation of the new statewide contract for **Microsoft End-User Computing (# 99999-SPD-T20190904-0001)** with **Microsoft Corporation** for laptops, tablets, peripherals and accessories, and services. The contract term will be **October 1, 2019** through March 31, 2020.

This **Convenience Statewide Contract** is available for use by all state, city and county public entities within the State of Georgia. The new contract expands the scope of available equipment and provides for discounts on products, support/maintenance and services.

The new contract will be established within Team Georgia Marketplace™ on **October 1, 2019**. At that time, Contract information, including the Information and Benefits Sheet, can be found on the Supplier's Contract Summary Page located within Team Georgia Marketplace™ on the DOAS State Purchasing Website.

For direct access to this contract site, October 1, 2019 or after, [click here](#) and login using the Guest Credentials: **tgmguest**. Proceed to the **Catalog and Contracts** (located in the Menu Bar) **Search for Contract** [Enter Contract Number or Supplier Name]. Additionally, if you are:

- A Registered State Agency User you can access this information using the Virtual Catalog link located within PeopleSoft.
- A Registered Technical College Shopper can access this information by [clicking here](#) and entering their login credentials.
- A Registered Window Shopper can access this information by [clicking here](#) and entering the credentials provided during registration.

If you have any questions, please contact the contract administrator:

Latrice Njee
Contract Management Specialist
Phone: (404) 656-5452
[Email: latrice.njee@doas.ga.gov](mailto:latrice.njee@doas.ga.gov)

For Team Georgia Marketplace™ question(s), please contact the help desk:

Procurement Help Desk
Phone: (404) 657-6000
Fax: (404) 657-8444
Email: procurementhelp@doas.ga.gov